**CABINET MOUNTAINS WATER DISTRICT**
NOTICE OF PUBLIC HEARING
**BUDGET FOR FISCAL YEAR 2023/2024**
covering period 12/1/2023-11/30/2024

In accordance with Idaho Code 42-3229, the following budget is proposed. The public hearing will be held at 5 o'clock p.m. on Tuesday, August 8th, 2023, at the office of Youngwirth, Davis & Associates located at 7193 Main Street Bonners Ferry, Idaho.

| | | 2023 - 2024 Proposed Budget |
|---|---|---|
| **Revenues** | | |
| User Fees-Minimum Charge | $ | 766,713.00 |
| User Fees-Overage Charge | $ | 60,000.00 |
| Bulk Water Usage Fees | $ | 5,000.00 |
| Weed Control / Leak Labor | $ | 1,000.00 |
| Hydrant Maintenance Fees | $ | 8,850.00 |
| Late Charges | $ | 2,200.00 |
| Finance Charges | $ | 500.00 |
| Reconnect - Disconnect | $ | 450.00 |
| Door Hanger Fee | $ | 1,000.00 |
| Interest Income | $ | 22,200.00 |
| Grant Income - Army Corps | $ | 342,950.00 |
| Grant Income - ARPA | $ | 2,000,000.00 |
| Loan Proceeds | $ | 3,380,961.00 |
| **Total Revenues** | $ | **6,591,824.00** |
| | | |
| **Expenses** | | |
| System Operator Salaries | $ | 236,502.00 |
| Payroll Tax Expense | $ | 20,150.00 |
| P/R-Fringe Benefit | $ | 28,250.00 |
| Worker's Compensation | $ | 8,700.00 |
| Professional Fees | $ | 6,000.00 |
| Legal Fees | $ | 10,000.00 |
| Engineering | $ | 5,000.00 |
| Project Expense | $ | 5,723,911.00 |
| Accounting Fees | $ | 60,000.00 |
| Professional Training | $ | 1,000.00 |
| Dues & Subscriptions | $ | 2,000.00 |
| Advertising and Legal Notices | $ | 500.00 |
| Bonding & Insurances | $ | 10,000.00 |
| Rental Expense | $ | 1,800.00 |
| Building Repairs & Maint | $ | - |
| Licenses | $ | 350.00 |
| Water Testing | $ | 2,500.00 |
| DEQ Fee Assessments | $ | 4,000.00 |
| Property Taxes | $ | 70.00 |
| Maintenance & Repair | $ | 59,340.00 |
| Mileage-Reimbursed | $ | 100.00 |
| Vehicle Maintenance | $ | 20,000.00 |
| Office Supplies | $ | 6,000.00 |
| Postage & Shipping | $ | 6,000.00 |
| Tools | $ | 3,000.00 |
| Travel | $ | 1,000.00 |
| Line Location Expense | $ | 1,000.00 |
| Utilities-Electricity | $ | 52,000.00 |
| Utilities-Backup Fuel | $ | 1,200.00 |
| Utilities-Telephone | $ | 9,000.00 |
| Website | $ | 1,500.00 |
| Bank Charges | $ | 1,100.00 |
| Bond Interest Expense | $ | 38,475.00 |
| Bond Principal | $ | 140,000.00 |
| System Replacement Reserve | $ | 131,376.00 |
| **Total Expenses** | $ | **6,591,824.00** |

*Cabinet Mountains Water District*
Board of Directors
**Minutes — Aug 8th, 2023**

1. Meeting called to order at 5:00 pm. Roll Call-Present:

| | | |
|---|---|---|
| John Martling | Ed Katz | Steve Wilkinson |
| Doug Ladely | Norm Meindl | |

Also Present:

| | | |
|---|---|---|
| Jeremy Davy | Deborah Youngwirth | Jared Wilson |
| Donna Thomas | Eric Lederhos | |

2. Minutes of Previous Meeting — John Martling motion to approve the minutes of the July 11, 2023 meeting minutes. Norm Meindl seconded, motion approved. Ed Katz motioned to approve the previous month's meeting as presented. Norm Meindl seconded motion carried. Steve Wilkinson motioned to approve the special meeting minutes of the July 27th, 2023 meeting. Norm Meindl seconded, motion carried.

3.Treasurer's Report:

Norm Meindl motioned to approve the treasurer's report as presented. Steve Wilkinson seconded, motion carried.

4.User Concerns

a. Donna Thomas was in attendance inquiring about possible land for sale on Cow Creek. The district at this time is not looking to sell, but if it does in the future then it will have to be up for public purchase at that time.

5. Construction:

a. Hookup Transfers
    a. 000715 Schnuerle Brothers from Phil Schnuerle – Wagon Wheel Road – this is the last uninstalled hookup for the Schnuerle's that needs to be placed. Norm Meindl motioned to approve transfer, Doug Ladely seconded, motion carried.

b. New Applications
    a. Aaron & Kerrie Masters – 134 Leelah Lane (Action Item) – this is one of the lots remaining under the previous 'will serves' approved. The additional $2000 to the current hookup fee will need to be paid prior to hookup. Norm Meindl motioned to approve this hookup application. Doug Ladely seconded; motion carried.

c. Line Extensions or Subdivision:
    a. None.

d. Line Extensions Pending One Year Approval:

a. None.

5. Old Business
   a District Boundary Discrepancies (Action Item) – No update at this time.
   b Paradise Valley Fire Agreement (Action Item) – No update at this time.
   c Remaining Will Serves and Uninstalled Hookups (Action Item) – No update at this time.

6. New Business:
   a. 2023-2024 Budget Hearing (Action Item) – No public in attendance with questions. Ed Katz motioned to approve the 2023-2024 budget as presented. Norm Meindl seconded; motion carried.
   b. Construction Updates
      i. Project Award & Scheduling (Action Item) – Notice of Award was sent. The agreement to hire the contractor to perform the work will need to be approved and signed. The Attorney Certificate of Owners Attorney and Agency Concurrence needs to be reviewed and signed. Norm Meindl motioned to approve Ed Katz to sign the agreement with the contractor to perform the work. Jeremy is in contact with the attorney regarding the attorney document needing to be signed. Doug Ladley seconded, motion carried. Once all documents are sent to Kyle, a construction plan meeting can be scheduled. Jeremy would like to see that happen next week.
      ii. Keller Contract Amendments & Billing (Action Item) – Still pending.
   c. Hookup Transfer Policy – the board discussed the current policy and some potential issues that may come up when hookups begin to be sold again.

      ** Policy Amendment: Norm Meindl motioned to amend the policy to read that the same owner of record must be listed on both parcels being considered between same owner transfer requests. Steve Wilkinson seconded; motion carried.
   d. Alta Fire Suppression System Request (Action Item) – Alta is looking to build a warehouse that will need fire suppression. The board discussed the request, and the district does not have current water capacity to approve. Any additional future approvals will require that current suppression systems are up to specs for what the board previously required.
   e. EL Internet Tower Proposal (Action Item) – Eric Lederhos was in attendance to discuss his ideas on a tower in Paradise Valley. The board previously discussed the idea but would need to discuss further with the attorney to see how to best structure this. Eric will check on a few more options and discuss further with Jeremy to see what might work best.
   f. Isaac Weaver – Payment Plan (Action Item) – damage was caused to a hydrant by Isaac, and they asked for a payment plan. The family has since moved out of state and the district is not willing to accept payments for this. Ed Katz motioned to reply to Isaac's mom to ask for insurance information to submit a claim and to let them know that payment must be made in full. Norm Meindl seconded; motion carried.

7. Correspondence
   a Notice of Public Hearing – City of Bonners Ferry File #SUP013-23

8. Water Operator Report — Jeremy Davy:
   a. System Operations (Action Item)

i. Training Approval (Action Item) – Jared & Josh have a training scheduled for license review for next week. Jeremy has a conference in Moscow that will cover his CEU's and he would like to ask for approval of hotel and mileage. Jeremy has been talking to a valve rep that will likely be the supplier for the parts for the bond project. He told Jeremy about a training in CA that he recommended Jeremy attend. The board agreed this would be a good training. Norm Meindl motioned to approve the training needed and the travel costs necessary to accommodate. John Martling seconded, motion carried.

ii. Monitoring Waiver (Action Item) – Jeremy will be working on the paperwork for new monitoring waivers that are again due.

9. Executive Session per Idaho Code 74-206b
   a. None.

Norm Meindl motioned to adjourn the meeting at 7:05 pm, Ed Katz seconded, motion carried.

The next regular meeting, Tuesday, September 12th, 2023, at 5:00 P.M., @ 7193 Main Street, Bonners Ferry, Idaho.